

# Agenda

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**Meeting of the Commissioners of Public Works**  
of the City of Charleston, South Carolina  
**(Charleston Water System)**

April 28, 2009, 9:00 a.m.

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**Our Mission** is to protect public health and enhance the environment of our service community by providing clean water services of exceptional quality and value.

**Our Vision** is to become, by 2012, an organization worthy of a SC Governor's Quality Award achieved through teamwork, customer focus, and performance excellence.

**Our Core Values** Teamwork • Ethical Behavior & Integrity • Accountability • Customer Service Focus • Open & Honest Communication • Innovation

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**Meeting of the Commissioners of Public Works**  
of the City of Charleston, South Carolina  
(Charleston Water System)

**Mr. Thomas Pritchard, Chairman**  
**April 28, 2009**

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- I. Call to Order**
  
- II. Invocation - Mr. Hill**
  
- III. Pledge of Allegiance – All present**
  
- IV. Adjourn to Committee Meetings, followed by Commissioners Meeting**

**Meeting of the Commissioners of Public Works**  
of the City of Charleston, South Carolina  
(**Charleston Water System**)

**Public Contract and Finance Committee**  
Mr. Thomas Pritchard, Committee Chairman

April 28, 2009

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**I. Call to Order**

**II. Approval of Minutes of Committee Meeting of March 31, 2009**

**III. Update on Hollywood/Ravenel Wastewater Operations & Maintenance Contract – Mr. Fairey**

Mr. Fairey will update the Commissioners on the final selection made by the Towns of Hollywood, Ravenel, and Meggett for their wastewater collection systems contractor. *(No Motion Requested)*

**IV. Dorchester County Billing Contract – Mr. Hill – Exhibit A**

Mr. Hill will inform the Commissioners in regards to Dorchester County's request to have their rate class modified from a municipal subdivision rate to a municipal wholesale rate as a result of the recent construction of a new elevated storage tank. See attached Exhibit A. *(No Motion Requested)*

**V. Status of the American Recovery and Reinvestment Act (ARRA) and Corp of Engineers Funding, etc. - Mr. Hill / Mr. Cline – Exhibit B**

Mr. Hill and Mr. Cline will inform the Commissioners of the Army Corps of Engineers' response in regards to CWS's funding eligibility related to the Wastewater Replacement Tunnel Project. *(No Motion Requested)*

**VI. Refinancing of Remaining Series 1998 Bonds - Mr. Ropp / Mr. Hill**

Mr. Ropp will inform the Commissioners that the market conditions improved for the remaining 1998 Bonds which were not refunded earlier this year because the long-term rates increased. In the last week, interest rates improved and we are moving forward with refinancing the remaining \$35.9 million of the Series 1998 Bonds with maturity dates from 2019 thru 2024. Based on the market as of April 20<sup>th</sup>, the present value of the savings totaled \$1,982,567 or 5.51%. The present value savings from refinancing both portions of the Series 1998 bonds this year now equals \$5.6 million. The Preliminary Official Statement was printed last week and the pricing should take place on April 29<sup>th</sup> or April 30<sup>th</sup>.

**VII. Adjournment**

**Meeting of the Commissioners of Public Works**  
of the City of Charleston, South Carolina  
(**Charleston Water System**)

**Administrative, Personnel, and Public Relations Committee**  
Mr. William E. Koopman, Committee Chairman

April 28, 2009

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**I. Call to Order**

**II. Approval of Minutes of Committee Meeting of March 31, 2009.**

**III. Bill Inserts - Ms. Hagan – Exhibit C**

- *Water Wise* Customer Newsletter
- SC State Museum

*(Motion Requested)*

**IV. Update on Charleston County's Earth Day Festival – Ms. Hagan**

Ms. Hagan will update the Commissioners of Charleston Water System's participation at the Earth Day Festival held on Saturday, April 18<sup>th</sup> at Park Circle. *(No Motion Requested)*

**V. Overview of Upcoming Events – Ms. Hagan**

A. National Drinking Water Week Activities; May 3-9, 2009 *(No Motion Requested)*

**VI. Media Report on Water Usage Meter Estimates - Ms. Hagan**

Ms. Hagan will update the Commissioners on the recent media report in regards to billing customers based on estimated water usage. *(No Motion Requested)*

**VII. Charleston Water System's Speakers Bureau – Ms. Hagan**

Ms. Hagan will inform the Board of Charleston Water System's Speakers Bureau as part of our Education and Community Outreach Program. *(No Motion Requested)*

**VIII. Notification of Travel Restrictions – Mr. Hill**

Mr. Hill will inform the Board of recently imposed travel restrictions for CWS associates. *(No Motion Requested)*

**IX. Adjournment**

**Meeting of the Commissioners of Public Works**  
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(**Charleston Water System**)

**Regulatory and Property Committee**  
Mr. David Rivers, Committee Chairman  
Mr. Thomas Pritchard, Acting Committee Chairman

April 28, 2009

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**I. Call to Order**

**II. Approval of Minutes of Committee Meeting of March 31, 2009**

**III. Update on Sanitary Survey Report by SC DHEC – Mr. Fairey**  
*(No Motion Requested)*

**IV. Environmental Management System (EMS) Update – Mr. Fairey, Mr. Bickerstaff**

Mr. Fairey will introduce Mr. Rick Bickerstaff, EMS & Asset Manager, who will provide an overview of Charleston Water System's Environmental Management System as required by the ISO Standard 14001:2004. *(No Motion Requested)*

**V. Adjournment**

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**I. Reconvene Commissioners' Meeting after conclusion of Committee Meetings**

**II. Approval of Minutes of Commission Meeting of March 31, 2009**

**III. Citizens Participation**

**IV. Monthly Customer Service Activity and Financial Report – Ms. Ferguson and Mr. Ropp – Exhibit D**

**V. May Board Meeting – Mr. Hill**

Mr. Hill will remind the Commissioners that he will be unable to attend the May 26<sup>th</sup> Commissioners meeting.

**VI. Staff Reports**

**A. Update on Drought Status – Mr. Fairey**

Mr. Fairey will provide a brief update following the latest SC State Drought Committee meeting.

**VII. Report of Standing Committees**

A. Contract and Finance Committee Meeting of April 28, 2009

B. Administrative, Personnel and Public Relations Committee - Meeting of April 28, 2009

C. Regulatory and Property Committee – Meeting of April 28, 2009

**VIII. Miscellaneous Business – Mr. Cline**

**A. Plum Island Master Plan Update; Engineering Services Contract – Exhibit E**  
*(Motion Requested)*

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**IX. Citizens Participation**

**X. Executive Session**

Mr. Hill will request a motion to enter into Executive Session to discuss legal and contractual matters.

**XI. Adjournment**